

NORTHERN TERRITORY OF AUSTRALIA

---

Regulations 1987, No. 26\*

---

By-laws under the *University College of the Northern Territory Act*

The Council of the University College of the Northern Territory, in pursuance of section 43 of the *University College of the Northern Territory Act* and the approval of the Council at a meeting held on 4 March, 1987, hereby makes the following By-laws.

---

UNIVERSITY COLLEGE OF THE NORTHERN TERRITORY

BY-LAWS GOVERNING THE LIBRARY

1. The Library shall be controlled, managed and used in accordance with these By-laws.
2. Subject to these By-laws and to the governing powers of the Council, the College Librarian shall control the use of library materials, prescribe the procedures to be followed by library users, and exercise disciplinary authority relating to the treatment of fabric and materials by, and the behaviour of, persons in the Library.
3. USE OF THE LIBRARY  
All users of the Library shall comply with any direction or prescription given or made by the College Librarian under the provisions of by-law 2.
4. (1) Subject to any direction by the College Librarian that any specified library material is not to be borrowed, library materials may be used in and borrowed from the Library by -
  - (a) members of the College Council;
  - (b) academic staff;
  - (c) senior administrative staff;
  - (d) senior library staff;

---

\* Notified in the *Northern Territory Government Gazette* on 8 July 1987.

*University College of the Northern Territory*

*By-laws Governing the Library*

- (e) Students of the University College;
- (f) Graduates of the University College;
- (g) Academic staff and students of the Darwin Institute of Technology; and
- (h) such other bonafide users as the Librarian may approve.

(2) Members of government and other research institutions and others approved by the Librarian may be allowed to use the Library for reference.

(3) Subject to any conditions the College Librarian may impose, members of the public who satisfy the Librarian that they have a serious need to use the Library for educational or professional reasons may use the library to read any material therein; if this privilege is to be on-going the person concerned shall apply to the Librarian for a library card.

(4) Children under the age of 14 shall not be admitted to the Library unless accompanied by an adult who is an authorised user of the Library.

5. BORROWING

(1) Subject to any special arrangements approved by the Librarian, library materials other than those on display as recent acquisitions or those in the Reserve Collection, or those temporarily withdrawn for maintenance purposes shall be available for loan under the conditions specified in this by-law.

(2) A borrower shall produce a valid library card when required by the Librarian issuing loans. Students must produce their student cards when borrowing books and other material.

(3) Members of the public issued with a library card may borrow materials at the complete discretion of the College Librarian, who may require a deposit equivalent to the replacement value of each book or other material.

(4) At the discretion of the Librarian, library materials may be lent to libraries of other institutions which provide a reciprocal service.

6. SUSPENSION OF BORROWING

The College Librarian may suspend or withdraw a person's right to borrow for constant failure to return books by the due date, or the loss of an unreasonable number of books.

*University College of the Northern Territory*

*By-laws Governing the Library*

7. PERIOD OF LOANS

(1) Any person who borrows library material shall -

(a) return it within two weeks of the time of issue; or

(b) effect a re-issue of the loan material for a further week; and

(c) comply with any written demand for the return of the material when it has been held by the borrower for more than one week.

(2) Notwithstanding clause (1), a member of the academic staff or a senior administrative officer may retain library material for a period not exceeding six months subject to recall when required by another person.

(3) A person who fails to return library material within two weeks of the due date for return, or within one week of receiving a demand for an earlier return as specified under clause (1)(c), shall be liable to pay the University College such replacement and administrative costs as in the opinion of the College Librarian would reasonably be incurred in replacing the item concerned.

(4) Failure by a student to return a book in due time amounts to misconduct and the Librarian may exercise the powers conferred by the By-laws Governing Student Conduct if he considers such action warranted.

(5) The College Librarian may suspend or withdraw a person's right to borrow for constant failure to return books by the due date, or the loss of an unreasonable number of books.

8. TREATMENT OF MATERIALS

No person shall mark, deface, damage or destroy a book or other library materials or equipment. In addition to any fine which may be imposed, the person in whose name the material was borrowed or the person misusing the material in the Library shall be liable for the cost of repairs, or the cost of replacement.

9. BEHAVIOUR IN THE LIBRARY

(1) No person shall interfere with the proper use of the Library by other persons. Any person who, in the opinion of the library staff, interferes with the comfort or convenience of, or the use of the Library by, others shall give the person's name and address and produce the person's student card or other means of identification if required.

*University College of the Northern Territory*

*By-laws Governing the Library*

(2) Any person persisting with unacceptable behaviour shall be required to leave the Library forthwith, and the matter reported to the College Librarian for action under the By-laws Governing Student Conduct or the By-laws Governing the Site as the Librarian considers proper.

(3) No person shall smoke, or eat, or drink in the library: except that water may be drunk in the toilet blocks or at drinking fountains.

(4) No person shall bring any animal into the library, other than a guide dog for a blind or partially blind person.

(5) No person shall offer goods or services for sale in the Library.

(6) No notice may be placed on the notice boards within the Library without permission of the Librarian.

(7) A person on library premises shall comply at all times with any reasonable direction by a member of the staff of the Library.

(8) The College Librarian may suspend or withdraw a person's right to use the Library if the person persists in behaviour which interferes with the convenience of others.

10. LIBRARY MATERIALS

All books and other library materials purchased from university funds or donated to the University shall be catalogued by the Library and shall be included in the collection of the Library except that -

(a) materials authorised by an appropriate senior officer purchased for specific use by general staff;

(b) materials such as dictionaries authorised by a Dean for use by academic staff,

may be permanently sited in those persons' offices.

*University College of the Northern Territory*

*By-laws Governing the Library*

The common seal of the University College of the Northern Territory was hereunto affixed on the twenty-eighth day of April, 1987, in the presence of:

AUSTIN ASCHE  
Chairman of Council

BRIAN HUGHES  
Registrar

---

