NORTHERN TERRITORY OF AUSTRALIA

FINES AND PENALTIES (RECOVERY) REGULATIONS

As in force at 1 May 2016

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NORTHERN TERRITORY OF AUSTRALIA

As in force at 1 May 2016

FINES AND PENALTIES (RECOVERY) REGULATIONS

Regulations under the Fines and Penalties (Recovery) Act

1 Citation

These Regulations may be cited as the *Fines and Penalties* (Recovery) Regulations.

2 Commencement

These Regulations come into operation on the commencement of the *Fines and Penalties (Recovery) Act 2001*.

3 Infringement notices

The laws of the Territory in respect of which the Act applies are specified in Schedule 1.

4 Amounts included in *fine* or *penalty*

- (1) For the purposes of section 6(1)(e) and (2)(b) of the Act, the reasonable costs of searching a government register to trace a person are amounts that are included in a fine or penalty payable by the person concerned.
- (2) For section 6(1)(e) of the Act, a fine includes:
 - (a) an amount payable to the Territory under Part 5 of the *Victims* of *Crime Assistance Act*, and
 - (b) an amount payable to the Territory under Part IV of the *Crimes* (*Victims Assistance*) *Act* (repealed) as continued in force by section 73 of the *Victims of Crime Assistance Act*.

5 Courtesy letter

For the purposes of section 16(1)(a) of the Act, the prescribed amount that may be charged in relation to the service of a courtesy letter is 29 revenue units.

6 Service of courtesy letter

If the electronic mail (*e-mail*) address of a person is known to an appropriate officer, a courtesy letter may be served on the person by e-mail, but service is not taken to be effected until receipt of the e-mail is confirmed, whether automatically or by acknowledgement by the person served.

7 Election to have matter dealt with by a court

- (1) If a person elects under section 21 of the Act to have a matter dealt with by a court, the statement to that effect must provide the person's full name, address and date of birth and contain the following information in respect of each alleged offence to which the election relates:
 - (a) a description of the alleged offence;
 - (b) the date the offence was alleged to have been committed.
- (2) The statement of election may be served on the body that issued the infringement notice or courtesy letter, as the case may be, by electronic mail (*e-mail*) but service is not taken to be effected until receipt of the e-mail is confirmed by the body.

8 Notification of fine

If the electronic mail (*e-mail*) address of a person on whom a court has imposed a fine is known to a registrar or other officer of the court, a notice for the purposes of section 24 of the Act may be served on the person by e-mail, but service is not taken to be effected until receipt of the e-mail is confirmed, whether automatically or by acknowledgement by the person served.

9 Further time to pay fine

- (1) When dealing with an application for further time to pay a fine, the Fines Recovery Unit must have regard to the guidelines for payment by instalments set out in Schedule 2.
- (2) The Director or Deputy Director may approve arrangements for repayment that are outside of the guidelines in special circumstances.

10 Enforcement costs

The costs payable in respect of enforcement action taken by the Fines Recovery Unit are as specified in Schedule 3.

11 Service of notices

If the electronic mail (*e-mail*) address of a person in relation to whom the Fines Recovery Unit has made an order is known to the Unit, a notice specified in Schedule 4 may be served on the person by e-mail, but service is not taken to be effected until receipt of the e-mail is confirmed, whether automatically or by acknowledgement by the person served.

11A Amounts for sections 66A and 66L of the Act

For sections 66A(b) and 66L(b) of the Act, the amount is \$10 000.

11B Property seizure orders

- (1) For section 70 of the Act, the prescribed provisions are Part 44 (except rules 44.02 and 44.05(5)) of the *Local Court (Civil Proceedings) Rules*.
- (2) Those rules apply (with the necessary changes) as if:
 - (a) the property seizure order were a warrant of seizure and sale;
 and
 - (b) the Territory were the judgement creditor.

11C Garnishee orders

- (1) For section 72 of the Act, the prescribed provisions are Parts 48 (except rules 48.02 to 48.05) and 49 (except rules 49.03 and 49.07) of the Local Court (Civil Proceedings) Rules.
- (2) Those rules apply (with the necessary changes) as if:
 - (a) the garnishee order were an attachment of earnings order or an attachment of debts order, as the case may be; and
 - (b) a reference to a court or Registrar were a reference to the Fines Recovery Unit; and
 - (c) a reference to the judgment debtor were a reference to the fine defaulter; and
 - (d) the Territory were the judgement creditor; and
 - (e) a reference to a particular form were a reference to the appropriate approved form; and
 - (f) the Fines Recovery Unit were required to serve the appropriate notices on an employer or a garnishee.

12 Registration of statutory charge on land

For the purposes of section 73 of the Act, a statutory charge on land may be registered if the total amount payable exceeds \$1 000.

13 Community work order

An authorised person who serves a community work order issued under Division 9 of Part 5 of the Act on a fine defaulter must:

- (a) confirm that the person to be served is the fine defaulter by establishing the person's name and date of birth (or approximate age if date of birth is not known);
- (b) explain or cause to be explained, in a language that is likely to be understood by the fine defaulter:
 - (i) where and when the fine defaulter must attend for assessment; and
 - (ii) that if the fine defaulter fails to attend as required a warrant of commitment may be issued and the fine defaulter could be imprisoned; and
- (c) depose in the affidavit of service to the fact that he or she has complied with the requirements and is satisfied that the fine defaulter understood the explanations given.

14 Rate for community work order

A person who performs work under a community work order issued under Division 9 of Part 5 of the Act satisfies the amount payable at the rate of 0.25 of the monetary value of a penalty unit for each hour of work performed.

15 Rate for imprisonment

A person who serves a term of imprisonment pursuant to a warrant issued under Division 10 of Part 5 of the Act satisfies the amount payable at the rate of the monetary value of 2 penalty units per day.

16 Ancillary money orders

For the purposes of section 105 of the Act, any order by a court for the payment to the Territory of money (other than by way of a fine or penalty) is an amount to which Part 7 of the Act applies.

17 Forms

- (1) In this regulation, a reference to a form by number is a reference to the form so numbered in Schedule 5.
- (2) Strict compliance with the form specified in Schedule 5 is not necessary and substantial compliance is sufficient.
- (3) An examination summons issued under section 68 of the Act is to be:
 - (a) in the case of a fine defaulter who is a natural person in the form of Form 1; and
 - (b) in any other case in the form of Form 2.
- (4) A warrant of apprehension issued under section 68(10) of the Act is to be in the form of Form 3.
- (5) A property seizure order made under section 70 of the Act is to be in the form of Form 4.
- (6) A garnishee order made under section 72 of the Act is to be:
 - (a) if the order is for the attachment of a debt in the form of Form 5; and
 - (b) if the order is for the continuous attachment of wages or salary – in the form of Form 6.
- (7) A community work order made under section 77 of the Act is to be in the form of Form 7.
- (8) A notice of revocation of a community work order referred to in section 85 of the Act is to be in the form of Form 8.
- (9) A warrant of commitment for the purposes of section 86 of the Act is to be in the form of Form 9.

regulation 3

Agents Licensing Act
Agricultural and Veterinary Chemicals (Control of Use) Act
Animal Welfare Act
Bushfires Act
Caravan Parks Act

Commercial Passenger (Road Transport) Act Constitutional Convention (Election) Act Consumer Affairs and Fair Trading Act

Dangerous Goods Act Electricity Reform Act

Environment Protection (Beverage Containers and Plastic Bags) Act

Firearms Act
Fisheries Act
Housing Act
Liquor Act
Litter Act

Livestock Act Local Government Act Marine Pollution Act

Misuse of Drugs Act

Radiation Protection Act Residential Tenancies Act

Territory Parks and Wildlife Conservation Act

Tobacco Control Act Traffic Act

Transport of Dangerous Goods by Road and Rail (National Uniform Legislation) Act

Weeds Management Act

Work Health and Safety (National Uniform Legislation) Act

Agents Licensing Regulations Agricultural and Veterinary Chemicals (Control of Use) Regulations Bushfires Regulations

Control of Roads (Infringement Notice) Regulations Education (Infringement Notice) Regulations

Electricity Reform (Safety and Technical) Regulations

Environment Protection (Beverage Containers and Plastic Bags) Regulations

Fire and Emergency Regulations
Liquor Regulations

Livestock Regulations Marine (General) Regulations

Meat Industries Regulations

Medicines, Poisons and Therapeutic Goods Regulations

Mining Management Regulations
Plant Health Regulations
Public and Environmental Health Regulations
Prostitution Regulations
Radiation Protection Regulations
Summary Offences Regulations
Territory Parks and Wildlife Conservation Regulations
Tobacco Control Regulations
Traffic Regulations
Waste Management and Pollution Control (Administration) Regulations
Weeds Management Regulations
Work Health and Safety (National Uniform Legislation) Regulations

Alice Springs (Animal Control) By-laws
Alice Springs (Todd Mall) By-laws
Charles Darwin University (Site and Traffic) By-laws
Darwin City Council By-laws
Darwin Waterfront Corporation By-laws
Katherine Town Council By-laws
Nhulunbuy (Animal Control) By-laws
Territory Parks and Wildlife Conservation By-laws

Schedule 2 Fines Recovery Unit - payment guidelines

regulation 9 Amount Owing (\$)	Base Weekly Payment	Minimum Weekly Payment (limit of discretion)	Base Fortnightly Payment	Minimum f/n Payment (limit of discretion)	Time For Payment (on base payment / and on minimum payment)
1 – 100	\$12.50	\$10	\$25	\$20	8 wks / 10 wks
101 – 180	\$15	\$12	\$30	\$24	12 wks / 15 wks
181 – 280	\$17.50	\$14	\$35	\$28	16 wks / 20 wks
281 – 400	\$20	\$16	\$40	\$32	20 wks / 25 wks
401 – 540	\$22.50	\$18	\$45	\$36	24 wks / 30 wks
541 – 700	\$25	\$20	\$50	\$40	28 wks / 35 wks
701 – 880	\$27.50	\$22	\$55	\$44	32 wks / 40 wks
881 – 1 080	\$30	\$24	\$60	\$48	36 wks / 45 wks
1 081 – 1 300	\$32.50	\$26	\$65	\$52	40 wks / 50 wks
1 301 – 1 540	\$35	\$28	\$70	\$56	44 wks / 55 wks
1 541 – 1 800	\$37.50	\$30	\$75	\$60	48 wks / 60 wks
1 801 – 2 080	\$40	\$32	\$80	\$64	52 wks / 65 wks
2 081 – 2 380	\$42.50	\$34	\$85	\$68	56 wks / 70 wks
2 381 – 2 700	\$45	\$36	\$90	\$72	60 wks / 75 wks
2 701 – 3 040	\$47.50	\$38	\$95	\$76	64 wks / 80 wks
3 041 – 3 400	\$50	\$40	\$100	\$80	68 wks / 85 wks
3 401 – 3 780	\$52.50	\$42	\$105	\$84	72 wks / 90 wks
3 781 – 4 180	\$55	\$44	\$110	\$88	76 wks / 95 wks
4 181 – 4 600	\$57.50	\$46	\$115	\$92	80 wks / 100 wks
4 601 – 5 040	\$60	\$48	\$120	\$96	84 wks / 105 wks
5 041 – 5 500	\$62.50	\$50	\$125	\$100	88 wks / 110 wks
5 501 – 5 980	\$65	\$52	\$130	\$104	92 wks / 115 wks
5 981 – 6 480	\$67.50	\$54	\$135	\$108	96 wks / 120 wks
6 481 – 7 000	\$70	\$56	\$140	\$112	100 wks/125 wks max
7 001 – 8 000	\$80	\$64	\$160	\$128	100 wks / 125 wks
8 001 – 9 000	\$90	\$72	\$180	\$144	100 wks / 125 wks
9 001 – 10 000	\$100	\$80	\$200	\$160	100 wks / 125 wks
10 001 – 11 000	\$110	\$88	\$220	\$176	100 wks / 125 wks
11 001 – 12 000	\$120	\$96	\$240	\$192	100 wks / 125 wks

12 001 – 13 000	\$130	\$104	\$260	\$208	100 wks / 125 wks
13 001 – 14 000	\$140	\$112	\$280	\$224	100 wks / 125 wks
14 001 – 15 000	\$150	\$120	\$300	\$240	100 wks / 125 wks
15 001 – 16 000	\$160	\$128	\$320	\$256	100 wks / 125 wks
16 001 – 17 000	\$170	\$136	\$340	\$272	100 wks / 125 wks
17 001 – 18 000	\$180	\$144	\$360	\$288	100 wks / 125 wks
18 001 – 19 000	\$190	\$152	\$380	\$304	100 wks / 125 wks
19 001 – 20 000	\$200	\$160	\$400	\$320	100 wks / 125 wks

regulation 10

Enforcement Action	Amount (revenue units)
Making of a penalty enforcement order	67
Making of a fine enforcement order	67
Action taken by the Registrar of Motor Vehicles under Part 5, Division 7 of the Act	67
Immobilisation of a motor vehicle under Part 5, Division 7A of the Act	148
Publication of details under Part 5, Division 7B of the Act	67
Making of a property seizure order	67
Making of a garnishee order	67
Action taken by a bailiff under Part 5, Division 8 of the Act	67
Registration of a statutory charge on land	124
Making and service of a community work order (other than by a bailiff)	148
Making of a community work order to be served by a bailiff	148
Service of a community work order by a bailiff	67
Issue of a warrant of commitment	67

regulation 11

Courtesy letter

Election by alleged offender to have matter dealt with by a court Notice of determination of an application for annulment of an enforcement order

> Notice of a fine imposed by a court Notice of the making of an enforcement order Notice of withdrawal of an enforcement order Notice of revocation of a community work order

regulation 17

FORM 1 NORTHERN TERRITORY OF AUSTRALIA **FINES RECOVERY UNIT**

Examination Summons – Individual Fines and Penalties (Recovery) Act

	section 68(2) regulation 17(3)(a)
Name: Address: Reference Number: Date of Order:	
Amount Owing: Enforcement Order: Enforcement Costs: Costs of this Order: TOTAL OWING:	
You are required to attend before the Fines examined as to your financial circumstances ger ability to satisfy the enforcement order(s) made ag	nerally and your means and
You are required to produce the following docum Unit at the examination:	nents to the Fines Recovery
You must attend at the Fines Recovery Unit at F Street, Darwin for the hearing of the examination a.m./p.m. or as soon afterwards allows.	on at
Date issued:	
- -	DIRECTOR FINES RECOVERY UNIT
NOTE: If you do not attend at the Unit as dire	cted by this summons, the

Director may issue a warrant for your arrest.

Do not ignore this summons. If you do not understand it or need help contact the Fines Recovery Unit, a legal practitioner or your local legal aid office.

AFFIDAVIT OF SERVICE

Fines Recovery Unit	Reference Number:
Fine Defaulter:	
Type of Process Served	: Examination Summons (Individual)
Name of Deponent:	
Date affidavit made:	
I, (full name)	
of (address)	
say on oath that I did at _	: a.m./p.m. on the//
the examination summons	s examination summons by delivering a true copy of s personally to the fine defaulter at
I identified the fine default	
	 on <i>[date]</i>
Witnessed by Signature	
Name	Justice of the peace / commissioner for oaths
Address or phone no.	

FINAN	CIAL STATE	MENT – INDIVIDUAL	
Name: Address: Date of Birth: Drivers Licence No. Reference No. Marital Status:			
DEPENDANTS			
Name	Age	Name	Age
DECLARATION			
I do solemnly and sin annexures (if any) are tru	•	e that the following info	rmation and
Declared at (place):		on (date):	
Signed:			
		a false or misleading state enalty of \$20 000 or impr	

This document does not have to be witnessed.

Attach original or certified copies of documents in support of your income and expenditure.

FINANCIAL INFORMATION

1. AMOUNT AND SOURCE OF INCOME (Indicate	weekly/fortnightly etc.)
1.1 Occupation:	
1.2 If employed – name of employer:	
1.3 Address of employer:	
1.4 Wage before tax:	
1.5 If not employed – type of benefit received:	
1.6 Amount of benefit received:	
1.7 Other income received: (eg. royalties, airfares)	
1.8 TOTAL INCOME RECEIVED:	
2. PROPERTY AND ASSETS	
2.1 House and / or land – location:	
2.2 Market value:	
2.3 Amount of mortgage (if any):	
2.4 Where mortgage held (bank, building	
society, credit union etc.):	
2.5 Mortgage Account No.:	
2.6 Motor Vehicle (model, make and year):	
2.7 Value:	
2.8 Amount owing under finance:	
2.9 Finance Company:	
2.10 Bank, building society, credit union etc.	
accounts (who with):	
2.11 Account Number(s):	
2.12 Branch:	
2.13 Account Balance:	
2.14 Shares or bonds held – value:	
2.15 Type of shares (eg. Telstra):	
2.16 Money owed to you – amount:	
2.17 Who owes you money:	
2.18 Furniture and household goods:List and value items:	

2.19 Total Value of household goods:	
2.20 Amount owing for household goods to finance	
company etc.:	
2.21 Life Insurance Policies:	
2.22 Policy details:	
2.23 TOTAL PROPERTY & ASSETS	
DEBTS AND LIABILITIES (Indicate weekly/fortni	ghtly etc.)
3.1 Income Tax:	
3.2 Superannuation:	
3.3 Rent / Mortgage / Board payment:	
3.4 Local Government Rates:	
3.5 Water Rates:	
3.6 Child Care:	
3.7 Child Support Payments:	
3.8 Electricity / Gas:	
3.9 Food:	
3.10 Motor vehicle expenses:	
3.11 Fares – Bus / Taxi:	
3.12 Telephone:	
3.13 School fees and expenses:	
3.14 Clothing and shoes:	
3.15 Medical / Chemist expenses:	
3.16 Credit card repayments:	
3.17 Personal loan repayments:3.18 Other:	
3.19 TOTAL DEBTS & LIABILITIES	
OTHER CIRCUMSTANCES	
Identify each asset referred to in paragraph 2 that the name of the other owner or owners:	is owned jointly, and give
Identify each debt referred to in paragraph 3 that is	s due jointly, and give the
name of the other debtor or debtors:	

Do not ignore this notice. If you do not understand this notice or need help contact the Fines Recovery Unit on (08) 8924 3600.

NORTHERN TERRITORY OF AUSTRALIA FINES RECOVERY UNIT

Examination Summons – Body Corporate Fines and Penalties (Recovery) Act

	section 68(2) regulation 17(3)(b)
Name: Address: Fine Defaulter Name: Fine Defaulter Address: Reference Number: Date of Order:	
Amount Owing: Enforcement Order: Enforcement Costs: Costs of this Order: TOTAL OWING:	
As *an officer/a former officer* of the fine defaulter corequired to attend before the Fines Recovery Unit to be orathe corporation's financial circumstances, means and attended enforcement order(s) made against the corporation on	ally examined as to oility to satisfy the
You are required to produce the following documents to the Unit at the examination:	he Fines Recovery
You must attend at the Fines Recovery Unit at RCG Build Street, Darwin for the hearing of the examination on a.m./p.m. or as soon afterwards as the build allows.	at
Date issued:	
FINES	DIRECTOR RECOVERY UNIT
NOTE: If you do not attend at the Unit as directed by the Director may issue a warrant for your arrest.	this summons, the

Do not ignore this summons. If you do not understand it or need help contact the Fines Recovery Unit, a legal practitioner or your local legal aid office.

AFFIDAVIT OF SERVICE

Fines Recovery Unit	Reference Number:
Fine Defaulter:	
Type of Process Served	: Examination Summons (Body Corporate)
Name of Deponent:	
Date affidavit made:	
I, (full name)	
of (address)	
say on oath that I did at	: a.m./p.m. on the//
examination summons by	cer* of the fine defaulter corporation, with this delivering a true copy of the examination summons ormer officer* at
I identified the person serv	
Made at [place] By [signature of deponent] Witnessed by Signature	on [date]
Name	Justice of the peace / commissioner for oaths
Address or phone no	

NORTHERN TERRITORY OF AUSTRALIA FINES RECOVERY UNIT

Warrant of Apprehension
Fines and Penalties (Recovery) Act

section 68(10)

	regulation 17(4)
TO THE BAILIFF:	
Name: Address: Date of Birth: Enforcement Order: Date of Order:	
Amount Owing: Enforcement Order: Enforcement Costs: Costs of this Order: TOTAL OWING:	
Recovery Unit at the time and	bove has failed to attend before the Fines place appointed by the summons issued on xamined in relation to the fine defaulter's
	ne fine defaulter and to bring him or her before ery Unit or a registrar of the Local Court.
Issued at Darwin in the Northe	ern Territory
on the	
	DIRECTOR FINES RECOVERY UNIT
BAILIFF RECORD	
Fine defaulter apprehended on Warrant returned on Signed:	and taken to the Fines Recovery Unit. Fine defaulter not located/Paid In Full/Other:
BAILIFF.	

NORTHERN TERRITORY OF AUSTRALIA FINES RECOVERY UNIT

Property Seizure Order

Fines and Penalties (Recovery) Act

section 70 regulation 17(5)

TO THE BAILIFF:

YOU ARE AUTHORISED to enforce this order by seizing and selling personal property of the fine defaulter sufficient to pay the money owing to the Fines Recovery Unit in respect of the order.

Costs of this Order: TOTAL OWING:

From the proceeds raised by the sale of the fine defaulter's property you must pay into the Fines Recovery Unit the money owing in respect of the order except the amount for your fees and expenses for executing this order.

If you attempt to execute under this order but are unable to do so, you must endorse on the order a statement of the dates, times, places and results of those attempts.

Immediately after you have performed all your obligations under this order you must endorse on the order a statement of the date, time and place you executed the order and the results of the execution, including how the proceeds of the sale are to be distributed.

	·
Date:	
	DIRECTOR
	FINES RECOVERY UNIT

Issued at Darwin in the Northern Territory

THIS ORDER IS VALID FOR A PERIOD OF 12 MONTHS FROM DATE OF **ISSUE**

		BAILIFF FIEL	D REPO	RT	
Bailiff:	Date received by Bailiff:				
Order no	ot execute	d – details of attem	pt(s).		
Date	Time	Place		Result	
Order ex	ecuted	l			
Date	Time	Place	Result		How Proceeds distributed
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
Date	Time	Place	Result		Proceeds
		true and accurate re		action take	Proceeds distributed

NORTHERN TERRITORY OF AUSTRALIA FINES RECOVERY UNIT

Garnishee Order – Attachment of Debt

Fines and Penalties (Recovery) Act

section 72(1)(a) regulation 17(6)(a) Name: Address: Reference Number: Date of Order: Amount Owing: **Enforcement Order: Enforcement Costs:** Costs of this Order: **TOTAL OWING:** TO THE GARNISHEE: At: The Fines Recovery Unit has issued the above enforcement order(s) against the above fine defaulter. The fine defaulter has failed to comply with the order(s) and \$_____ remains outstanding. THE FINES RECOVERY UNIT ORDERS THAT: The Garnishee immediately pays to the Fines Recovery Unit – the sum of \$_____ from the debt(s) due from the (a) garnishee to the fine defaulter; or if the amount of the debt(s) due from the garnishee to the fine (b) defaulter is not sufficient to satisfy the order in full - the whole amount that is due to the fine defaulter. In default of payment action may be taken against the 2. garnishee. Details of debt(s) due: Issued at Darwin in the Northern Territory On the DIRECTOR

FINES RECOVERY UNIT

Do not ignore this notice. If you do not understand this notice or need help contact the Fines Recovery Unit, a legal practitioner or your local legal aid office.

AFFIDAVIT OF SERVICE

Fines Recovery Unit	Reference Number:
Fine Defaulter:	
Type of process served:	Garnishee Order (Debt due)
Name of Deponent:	
Date affidavit made:	
I, (full name)	
of (address)	
say on oath that I did at _	_: a.m./p.m. on the//
serve	, the
	rnishee order by delivering a true copy of the order ulter at
I identified the fine defau	ulter as follows:
By [signature of deponent] Witnessed by	on [date] Justice of the peace / commissioner for oaths
Name	Justice of the peace / commissioner for oaths
Address or phone no.	

AFFIDAVIT OF SERVICE

Fines Recovery Unit	Reference Number:
Garnishee:	
Type of process served:	Garnishee Order (Debt due)
Name of Deponent:	
Date Sworn/Affirmed:	
I, (full name)	
of (address)	
say on oath that I did at _	_: a.m./p.m. on the//
personally to the garnishe	arnishee order by delivering a true copy of the order ee/to a person in the employ of the garnishee/to the rnishee* at
I identified the *garnish follows:	ee/person in the employ of the garnishee* as
Made at [place] By [signature of deponent] Witnessed by Signature_	on [date]
Name	Justice of the peace / commissioner for oaths
Address or phone no	

NORTHERN TERRITORY OF AUSTRALIA FINES RECOVERY UNIT

Garnishee Order – Continuous Attachment of Wages or Salary Fines and Penalties (Recovery) Act

section 72(1)(b) regulation 17(6)(b)

r	regulation 17(6)(b)
Name: Address: Reference Number: Date of Order:	
Amount Owing: Enforcement Order: Enforcement Costs: Costs of this Order: TOTAL OWING:	
To the EMPLOYER: At:	
The Fines Recovery Unit has issued the above enforcementhe above fine defaulter. The fine defaulter has failed to order(s) and \$ remains outstanding.	` , •
The fine defaulter is employed by you/your organisation to whom earnings are payable or are likely to beconyour organisation.	
THE FINES RECOVERY UNIT ORDERS THAT:	
 The employer must, for the purpose of securing outstanding enforcement orders, while the fine defaulter is employer, or until this order ceases to have effect, make ded net earnings of the fine defaulter. 	employed by that
2. * The protected earnings are 80% of the net earnings payday.	in respect of each
3. * The appropriate deduction is \$/% of the in respect of each payday.	of the net earnings
4. Subject to paragraph 6, on each pay-day that the neexcess of the protected earnings specified in paragraph 2, first pay to himself or herself, out of that excess, \$2 for costs of complying with this order.	the employer may

- 5. Subject to paragraph 6, following payment of the administrative costs in accordance with paragraph 4, the employer must pay to the Fines Recovery Unit, out of the remaining excess, the appropriate deduction specified in paragraph 3.
- 6. If on a pay-day the amount of net earnings in excess of the protected earnings is insufficient to allow for payment in full of the administrative costs or appropriate deduction, on that pay-day the employer may first pay as much as the excess allows towards the administrative costs, must then pay as much as the excess allows towards the appropriate deduction, and must pay the deficit in accordance with paragraph 7.
- 7. If on a pay-day, after payment of the administrative costs and appropriate deduction in full, the net earnings remain in excess of the protected earnings, the employer must pay from that excess as much of the total deficit from previous pay-days as the excess allows, first towards the outstanding administrative costs and then towards the outstanding appropriate deductions.

Issued at Darwin in the Northern Territory	
On the	
	DIRECTOR

NOTE: A Garnishee order comes into force at the end of 7 days after the day on which the order is served on the employer.

NOTE: If the employer wilfully fails to comply with the garnishee order, the Fines Recovery Unit may apply to the Local Court to have the order enforced against the employer.

Do not ignore this notice. If you do not understand this notice or need help contact the Fines Recovery Unit, a legal practitioner or your local legal aid office.

NOTICE TO EMPLOYER

The garnishee order served with this notice requires you to deduct from the net earnings payable to the fine defaulter as your employee, on each pay-day until the order is discharged or suspended, the amount referred to in the order as the appropriate deduction, and to pay that amount to the Fines Recovery Unit.

^{*} Delete if inapplicable

EARNINGS AND DEDUCTIONS

earnings means money payable to a fine defaulter by way of:

- (a) wages or salary, including fees, bonuses, commission, pay in lieu of leave or retirement benefit, overtime pay or other profits arising from the fine defaulter's office or employment; or
- (b) a pension, including:
 - (i) an annuity for past services whether or not the services were rendered to the person paying the annuity; and
 - (ii) periodic payments of compensation for the loss, abolition or relinquishment of, or a reduction in profits arising from, an office or employment, but does not include a pension under the *Social Security Act 1991* of the Commonwealth or the *Veterans' Entitlements Act 1986* of the Commonwealth:

net earnings means the earnings payable to a fine defaulter on a pay-day after the deduction of:

- (a) tax instalments under the *Income Tax Assessment Act 1936* of the Commonwealth; and
- (b) superannuation contributions under the Superannuation Act 1986 of the Commonwealth;

appropriate deduction means the amount that the Fines Recovery Unit considers to be:

- (a) a reasonable deduction from the net earnings; and
- (b) not more than is necessary to pay the amount owing within a reasonable time after an attachment of earnings order is made.

protected earnings means the amount of the net earnings below which the Fines Recovery Unit considers it unreasonable for the earnings to be reduced by a payment to the Fines Recovery Unit, having regard to the resources and needs of the fine defaulter and of any other person for whom the fine defaulter provides or reasonably may provide.

NOTICE TO EMPLOYER

You are required to give the fine defaulter a notice specifying particulars of the payments made by you under the garnishee order, including the payment for your administrative costs in respect of the order.

NOTICE IF YOU ARE NOT THE EMPLOYER

You must promptly advise the Director of the Fines Recovery Unit:

(a) if you are not the employer of the fine defaulter; or

(b) if you are now the employer of the fine defaulter but later cease to employ the fine defaulter – after you cease to be the employer.

EMPLOYEE NOT TO BE DISMISSED OR PREJUDICED

A person who dismisses an employee, injures an employee in his or her employment or alters an employee's position to his or her prejudice because a garnishee order has been made, or because the person is required to make payments under the order in relation to the employee, may be dealt with as for contempt of court.

Dated:	
	DIRECTOR FINES RECOVERY UNIT
•	do not understand this notice or need help a legal practitioner or your local legal aid
AFFIDA\	VIT OF SERVICE
Fines Recovery Unit	Reference Number:
Fine Defaulter:	
Type of process served: Garnish	nee Order (Attachment of wages or salary)
Name of Deponent:	
Date affidavit made:	
I, (full name)	
of (address)	
say on oath that I did at: a	a.m./p.m. on the//

serve					
the fine defaulter, with the	nis garnishee	order by	delivering	a true copy	of the
order personally					a
I identified the fine default	ter as follows	• •			
Made at [place]		OI	า <i>[date]</i>		
By [signature of deponent]					
Witnessed by					
Signature	lugation of the				
Namo		•		oner for oaths	
Name Address or phone no					
'					
	AFFIDAVIT	OF SERV	ICE		
Fines Recovery Unit		Referer	ice Numbe	er:	
Employer:					
Type of process served	: Garnishee	Order (Atta	achment of	f wages or sa	ılary)
Name of Deponent:					
Date Sworn/Affirmed: _					
I,					
(full name)					
of					
(address)					
say on oath that I did at _	· am	/n m on ti	he /	/	
ody on odin matrial all _	·	, p.iii. Oii ti	/_	- ' <i>-</i> -	

serve	
personally to the employ	parnishee order by delivering a true copy of the order yer/to a person in the employ of the employer/to the mployer* at
	Tiployer at
I identified the *employe	er/person in the employ of the employer* as follows
	on <i>[date]</i>
Witnessed by Signature	
	Justice of the peace / commissioner for oaths
Name	
Address or phone no	

FORM 7

NORTHERN TERRITORY OF AUSTRALIA FINES RECOVERY UNIT Community Work Order

Fines and Penalties (Recovery) Act

section 77 lation 17(7)

	regulation 17(7)
Name: Address: Date of Birth: Reference Number: Date of Order:	
Amount Owing: Enforcement Order: Enforcement Costs: Costs of this Order: TOTAL OWING: HOURS OF WORK TO BE PERFORMED:	
	rred to above, made in relation to you, has not that enforcement action under Division 8 of the tisfying the order.
Commissioner of Correction an approved project to work	erved with this order to be assessed by the al Services as to your suitability to participate in off the outstanding amount. If you are assessed u will be provided with details of the work you are
performed. You may choos and your work hours will be	e amount owing by \$100 for each 8 hours of work se to pay part of the amount owing at any stage reduced accordingly. If you pay the outstanding required to perform any community work.
obligations under this order	e specified place, or fail to comply with your, the order will be revoked and a warrant may u cannot pay the full amount outstanding, you will ery \$100 (or part thereof).
Date issued:	

DIRECTOR, FINES RECOVERY UNIT

Do not ignore this order. If you do not understand it or need help contact the Fines Recovery Unit, a legal practitioner or your local legal aid office.

AFFIDAVIT OF SERVICE

Fines Recovery Unit	Reference Number:
Fine Defaulter:	
Type of Process Served:	Community work order
Name of Deponent: Date affidavit made:	
I, (full name) of (address)	
say on oath that I did at $__$	_: a.m./p.m. on the / /
	der by delivering a true copy of the community ine defaulter at
I identified the fine defaulter a	s follows:
l:	

- (a) confirmed the fine defaulter's name and date of birth/approximate age; and
- (b) explained/caused to be explained to the fine defaulter in language where and when he/she must attend for assessment, and that if he/she fails to attend he/she may be arrested and taken into the custody of the Commissioner of Correctional Services,

and I am satisfied that he/she understood the explanations given.

Made at [place]	on [date]
By [signature of deponent]	
Witnessed by	
Signature	
<u> </u>	Justice of the peace / commissioner for oaths
Name	
Address or phone no.	

NORTHERN TERRITORY OF AUSTRALIA FINES RECOVERY UNIT

Revocation of Community Work Order

Fines and Penalties (Recovery) Act

section 85 regulation 17(8)

Name: Address: Date of Birth: Reference Number: Date of Community Work Order:	
You are advised that the community work ord has been revoked. You multiply within 14 days of the date of this notice or your arrest.	ust contact the Fines Recovery
If you cannot pay the full amount outstanding, u in custody for every \$100 (or part thereof).	pon arrest you will serve a day
Date issued:	
	DIRECTOR FINES RECOVERY UNIT

NOTE: If you do not contact the Fines Recovery Unit within 14 days of the date of issue of this notice, the Director may issue a **warrant for your arrest.**

Do not ignore this order. If you do not understand it or need help contact the Fines Recovery Unit, a legal practitioner or your local legal aid office.

NORTHERN TERRITORY OF AUSTRALIA FINES RECOVERY UNIT

Warrant of Commitment

Fines and Penalties (Recovery) Act

		regul	section 86 ation 17(9)
TO: ALL NORTHERN TERRITOR COMMISSIONER OF CORRECT			and THE
Name: Address: Date of Birth: Enforcement Order: Date of Order:			
Amount Owing: Enforcement Order: Enforcement Costs: Costs of this Warrant: TOTAL OWING:			
PERIOD OF IMPRISONMENT:			
The above fine defaulter having had a Part 5 of Division 9 of the <i>Fines and Pe</i> of \$ being still outsta	nalties (Recov		
Northern Territory Police Officers are to the nearest custodial correctional face General Manager of the facility; and		•	
The Commissioner of Correctional defaulter into the Commissioner's custo period of days unless sooner paid. Issued at Darwin in the Northern Territory	ody and keep s the relevan	the fine defau	Iter for the
	·y		
On the:			
	DIRECTOR, F	INES RECOV	ERY UNIT
PAYMENT ENDORSEMENT Date of Payment: Amount: Re Money to Fines Recovery Unit on:	eceipt No.:	Signat	ure:

ENDNOTES

1 KEY

Key to abbreviations

amd = amendedod = orderapp = appendixom = omittedbl = by-lawpt = Part

ch = Chapterr = regulation/rulecl = clauserem = remainderdiv = Divisionrenum = renumbered

exp = expires/expiredrep = repealedf = formss = sectionGaz = Gazettesch = Schedulehdg = headingsdiv = Subdivision

ins = inserted SL = Subordinate Legislation

It = long title sub = substituted

nc = not commenced

2 LIST OF LEGISLATION

Fines and Penalties (Recovery) Regulations (SL No. 54, 2001)

Notified 19 December 2001

Commenced 1 January 2002 (r 2, s 2 Fines and Penalties (Recovery)

Act 2001 (Act No. 59, 2001) and Gaz G50,

19 December 2001, p 3)

Statute Law Revision (Financial Provisions) Act 2002 (Act No. 38, 2002)

Assent date 13 September 2002

Commenced 30 October 2002 (*Gaz* G43, 30 October 2002, p 3)

Fines and Penalties (Recovery) Amendment Regulations 2005 (SL No. 18, 2005)

Notified 31 May 2005 Commenced 31 May 2005

Fines and Penalties (Recovery) Amendment (Agvet Chemicals Act) Regulations 2005

(SL No. 19, 2005)

Notified 31 May 2005 Commenced 31 May 2005

Fines and Penalties (Recovery) Amendment Regulations (No. 2) 2005 (SL No. 46, 2005)

Notified 9 November 2005 Commenced 9 November 2005

Fines and Penalties (Recovery) Amendment (Liquor Act) Regulations 2006 (SL No. 20,

2006)

Notified 14 June 2006 Commenced 14 June 2006

Courts Legislation Amendment (Revenue Units) Regulations 2006 (SL No. 36, 2006)

Notified 8 November 2006 Commenced 8 November 2006 Fines and Penalties (Recovery) Amendment (Weeds Management) Regulations 2006

(SL No. 42, 2006)

Notified 20 December 2006 Commenced 20 December 2006

Fines and Penalties (Recovery) Amendment (Territory Parks and Wildlife Conservation)

Regulations 2006 (SL No. 43, 2006)

Notified 20 December 2006 Commenced 20 December 2006

Fines and Penalties (Recovery) Amendment (Radiation Protection) Regulations 2007

(SL No. 18, 2007)

Notified 1 August 2007 Commenced 1 August 2007

Fines and Penalties (Recovery) Amendment (Business Names) Regulations 2007 (SL

No. 26, 2007)

Notified 22 August 2007 Commenced 22 August 2007

Law Reform (Work Health) Amendment Act 2007 (Act No. 30, 2007)

Assent date 12 December 2007

Commenced 1 July 2008 (Gaz S29, 25 June 2008)

Justice Legislation Amendment Act (No. 2) 2008 (Act No. 27, 2008)

17 October 2008 Assent date

Commenced pt 2, div 3: 1 January 2006; rem: 17 October 2008 (s 2)

Livestock Act 2008 (Act No. 36, 2008)

Assent date 8 December 2008

Commenced 1 September 2009 (Gaz G34, 26 August 2009, p 3)

Fees and Charges Amendment Regulations 2009 (SL No. 34, 2009)

Notified 14 December 2009 Commenced 1 January 2010 (r 2)

Fines and Penalties (Recovery) Amendment (Darwin Waterfront Corporation)

Regulations 2010 (SL No. 16, 2010)

Notified 28 July 2010 Commenced 28 July 2010

Transport of Dangerous Goods by Road and Rail (National Uniform Legislation) Act

2010 (Act No. 32, 2010)

Assent date 9 September 2010

Commenced 31 March 2011 (Gaz G13, 30 March 2011, p 14)

Oaths, Affidavits and Declarations (Consequential Amendments) Act 2010 (Act No. 40,

2010)

Assent date 18 November 2010

Commenced 1 March 2011 (s 2, s 2 Oaths, Affidavits and Declarations

Act 2010 (Act No. 39, 2010) and Gaz G7, 16 February 2011,

p 4)

Fines and Penalties (Recovery) Amendment (Environment Protection) Regulations 2011 (SL No. 8, 2011)

Notified 13 April 2011 Commenced 13 April 2011

Fines and Penalties (Recovery) Amendment (Plant Health) Regulations 2011 (SL No. 16, 2011)

Notified 18 May 2011 Commenced 18 May 2011

Fines and Penalties (Recovery) Amendment (Control of Roads) Regulations 2011 (SL No. 17, 2011)

Notified 18 May 2011 Commenced 18 May 2011

Fines and Penalties (Recovery) Amendment (Education) Regulations 2011 (SL No. 18,

2011)

Notified 18 May 2011 Commenced 18 May 2011

Work Health and Safety (National Uniform Legislation) Implementation Act 2011 (Act No. 38, 2011)

Assent date 14 December 2011

Commenced 1 January 2012 (Gaz S78, 30 December 2011)

Constitutional Convention (Election) Act 2011 (Act No. 41, 2011)

Assent date 21 December 2011 Commenced 21 December 2011

Fines and Penalties (Recovery) and Other Legislation Amendment Act 2011 (Act No. 42, 2011)

No. 43, 2011)

Assent date 21 December 2011

Commenced 1 March 2012 (*Gaz* S9, 21 February 2011)

Fines and Penalties (Recovery) Amendment (Housing) Regulations 2012 (SL No. 9, 2012)

Notified 28 March 2012 Commenced 28 March 2012

Business Names (National Uniform Legislation) Implementation Act 2012 (Act No. 8, 2012)

2012)

Assent date 27 April 2012

Commenced pts 3 and 4: 28 May 2012 (Cth proclamation F2012L00891:

19 April 2012); rem: 27 April 2012 (s 2)

Fines and Penalties (Recovery) Amendment (Mining Management) Regulations 2012 (SL No. 23, 2012)

Notified 28 June 2012 Commenced 28 June 2012

Fines and Penalties (Recovery) Amendment (Caravan Parks) Regulations 2012 (SL

No. 29, 2012)

Notified 3 August 2012 Commenced 3 August 2012

Fines and Penalties (Recovery) Amendment (Firearms) Regulations 2013 (SL

No. 2, 2013)

Notified 20 March 2013 Commenced 20 March 2013

Fees and Charges (Attorney-General and Justice Portfolio) Amendment Regulations 2013 (SL No. 27, 2013)

Notified 28 June 2013 Commenced 1 July 2013 (r 2)

Fines and Penalties (Recovery) Amendment (Charles Darwin University Site and Traffic By-laws) Regulations 2013 (No. 43, 2013)

Notified 19 December 2013 Commenced 19 December 2013

Fines and Penalties (Recovery) Amendment Regulations 2014 (No. 9, 2014)

Notified 16 April 2014

Commenced r 4(1):1 May 2014 (r 2(1), r 2 Medicines, Poisons and

Therapeutic Goods Regulations (SL No. 10, 2014), s 2 Medicines, Poisons and Therapeutic Goods Act 2012 (Act

No. 13, 2012) and *Gaz* S22, 30 April 2014, p 12);

r 4(2): 1 July 2014 (r 2(2) and r 2 Public and Environmental

Health Regulations)

Correctional Services (Related and Consequential Amendments) Act 2014 (Act No. 27, 2014)

Assent date 4 September 2014

Commenced 9 September 2014 (Gaz S80, 9 September 2014, p 2)

Marine (General) Amendment Regulations 2015 (No. 5, 2015)

Notified 1 May 2015 Commenced 1 May 2015

Fines and Penalties (Recovery) Amendment Act 2015 (Act No. 24, 2015)

Assent date 18 September 2015

Commenced 6 October 2015 (Gaz S100, 6 October 2015)

Local Court (Repeals and Related Amendments) Act 2016 (Act No. 9, 2016)

Assent date 6 April 2016

Commenced 1 May 2016 (*Gaz* S, 29 April 2016)

3 LIST OF AMENDMENTS

r 4	amd Act No. 27, 2008, s 26
r 5	amd No. 36, 2006, r 3; No. 27, 2013, r 11
r 8	amd Act No. 9, 2016, 105
r 11A	ins Act No. 24, 2015, s 25
rr 11B – 11C	ins Act No. 9, 2016, 106
r 13	amd Act No. 24, 2015, s 26
r 14	amd Act No. 43, 2011, s 30
r 15	amd Act No. 43, 2011, s 31

sch 1	amd No. 18, 2005, r 3; No. 19, 2005, r 3; No. 46, 2005, r 3; No. 20, 2006, r 3;
	No. 42, 2006, r 3; No. 43, 2006, r 3; No. 18, 2007, r 3; No. 26, 2007, r 3; Act
	No. 30, 2007, s 59; Act No. 36, 2008, s 151; No. 16, 2010, r 3; Act No. 32,
	2010, s 155; No. 8, 2011, r 3; No. 16, 2011, r 3; No. 17, 2011, r 3; No. 18,
	2011, r 3; Act No. 38, 2011, s 31; Act No. 41, 2011, s 201; No. 9, 2012, r 3;
	Act No. 8, 2012, s 30; No. 23, 2012, r 3; No. 29, 2012, r 3; No. 2, 2013, r 3;
	No. 43, 2013, r 3; No. 9, 2014, r 4(1); No. 9, 2014, r 4(2); No. 5, 2015, r 11
sch 3	amd No. 36, 2006, r 4; No. 34, 2009, r 10; No. 27, 2013, r 11
	sub Act No. 24, 2015, s 27
sch 5	amd Act No. 38, 2002, s 7; No. 36, 2006, r 5; Act No. 40, 2010, s 128; Act
	No. 27, 2014, s 57; Act No. 2016, s 107